



Monday 6<sup>th</sup> - Wednesday 8<sup>th</sup> January 2020

# Agenda

- ▶ Meet some of the adults
- ▶ On the day
- ▶ Outward journey
- ▶ Return journey
- ▶ What to bring
- ▶ Kit list
- ▶ Medication
- ▶ Souvenirs
- ▶ Groups
  
- ▶ Questions

# Adults

- ▶ Mr Fraser Lead Teacher
- ▶ Miss Savage Teacher
- ▶ Ms Cox Teacher
- ▶ Mrs Black HLTA
- ▶ Miss Ritchie Schools Direct Teacher
- ▶ Mr Metcalf Schools Direct Teacher
- ▶ Mrs Heron Teaching Assistant
- ▶ Mrs Johnson Teaching Assistant

# On the day

- ▶ All children need to be at school for the normal time of 8:45am on Monday 6<sup>th</sup> January. (First day back after Christmas Holidays)
- ▶ All children need to go to the school hall with their cases where they will be met by the staff who are going.
  - ▶ \*Breakfast club will be using the hall so we cannot open early
- ▶ The coaches will be leaving at 9.15am and parents are welcome to stay in the school hall with the children until the coach departs.

# When we get there

- ▶ Mr Fraser will telephone school with news of our safe arrival and a text message will be sent out to inform parents.
- ▶ We hope you understand due to the numbers of children at Robinwood and as the activities start straight away, we are unable to make or receive personal calls to tell you individually.

# Return Journey

- ▶ Our approximate return time back at school is between 4.00pm and 4.15pm on Wednesday 8<sup>th</sup> January 2020. A text message will be sent to confirm when the bus has left Robinwood.
- ▶ All children will need to be picked up by a parent or carer.
- ▶ No children will be allowed to walk home on their own as it will be very dark by the time we return.
- ▶ We will inform the school if we experience any delays. However, please arrive at school at the expected time. If there are any long delays, a text will be sent to keep you informed.

# What to bring

- ▶ Please do not bring any valuables - you will not have time and there is no phone signal anyway!
- ▶ Remember to bring £2 for the tuck shop - no other money will be needed as all souvenirs need to be paid for prior to the trip.
- ▶ **Unfortunately the children are unable to take their own digital camera / disposable camera due to changes in Robinwood data protection policies.**
- ▶ Staff are, however, able to take photos and we do hope to take plenty of photographs and video footage of our trip to Robinwood. If any parents have any objections regarding this then can you please see Mr Fraser asap.

# Recommended Kit List

- ▶ 3 T-shirts
- ▶ 3 sweatshirts / long sleeved tops
- ▶ 3 pairs of trousers
- ▶ 2 pairs of shorts (mid thigh or longer for harness comfort)
- ▶ 6 sets of underwear
- ▶ 6 pairs of socks
- ▶ 1 pair of trainers (indoor use)
- ▶ 1 pair of outdoor shoes / boots
- ▶ 2 towels
- ▶ 1 coat (essential, ideally waterproof)
- ▶ 1 warm hat and gloves
- ▶ 1 set of nightwear
- ▶ 1 bag of toiletries - no aerosols
- ▶ 1 Black bin liner
- ▶ 1 Lip Balm - due to the cold weather
  
- ▶ **IMPORTANT** - Please ensure all items are marked/labelled clearly with your child's name.



# Medication

- ▶ All medicines will need to be prescribed. If you have identified your child as needing medication or an inhaler, please make sure that it is clearly labelled and handed into the school office by Friday 20<sup>th</sup> December 2019.
- ▶ Please check with the office regarding inhalers as they will need to be relatively new.
- ▶ Any travel sickness tablets should be taken before school and subsequent return journey tablets should be given to the teachers clearly marked in an envelope with your child's name and dosage etc.
- ▶ Sickness bugs / Norovirus - Robinwood are quite strict about this as they had a centre closed a few years ago as a result of someone attending with a bug which then spread through the whole centre
- ▶ Any queries, please check with the school office.

# Souvenirs

- ▶ Souvenirs need to be ordered and paid for **before** we go to Robinwood.
- ▶ If you have not yet done so please return your completed order form as soon as possible. This will be added to ParentPay and you will receive a text to confirm the amount you need to pay. You will need to edit the amount on ParentPay to reflect exactly what you have ordered. Payments need to be made ASAP. If not by \_\_\_\_\_ children may miss out on their order.
- ▶ School will complete one order form and pay for them all at the same time.
- ▶ You **MUST** change the amount on Parent Pay - It is set to 50p at the minute but you can change that depending on what you order.



"I survived the Piranha Pool" T-shirts £10



T-shirt: £8



Pencil: 50p



Pen: £1



Mug: £4



Eraser: 75p

# Souvenirs

# Groups

- ▶ In class the children will be asked who they would like to be grouped with and will give two names.
- ▶ We will try our very best to ensure children are grouped with their friends although we cannot guarantee it.
- ▶ If friends are not in the same activity group then we will make sure they are in the same dorm on the evenings.

# Any questions?

- ▶ If you have any other questions closer to the time then please pop in to the school office or see Miss Savage or Mr Fraser.
- ▶ Alternatively you can email on:

[admin@westparkacademy.org.uk](mailto:admin@westparkacademy.org.uk)

[d.fraser@westparkacademy.org.uk](mailto:d.fraser@westparkacademy.org.uk)