

Admission Appeals Timetable

Secondary School

- Secondary School Allocation Day – Wednesday 1st March 2023.
- Deadline for Receipt of a Secondary School Admission Appeal Form – Friday 31st March 2023.
- Secondary School Admission Appeals will be held at a date to be confirmed within 40 school days of deadline to lodge appeal and will be held between Wednesday 3rd May 2023 and Monday 19th June 2023.
- Notification of appeal hearing date – At least 10 school days before the appeal hearing.
- Deadline for the Admission Authority to submit their case papers to the Clerk to the Independent Appeals Panel – At least 9 working days before the date of the appeal hearing.
- Clerk to send appeal papers to Appellants, Panel and the Admission Authority – At least 7 working days before the date of the appeal hearing.
- Deadline to submit additional information to the Clerk to the Independent Appeals Panel – At least 3 days prior to your appeal date.
- Decision Letter sent to appellants and Admission Authority within 5 school days of the decision being made.

Primary School

- Primary School Allocation Day – Monday 17th April 2023.
- Deadline for Receipt of a Primary School Admission Appeal Form – Thursday 18th May 2023.
- Primary School Admission Appeals will be held at a date to be confirmed within 40 school days of deadline to lodge appeal and will be held between Monday 12th June 2023 and Thursday 20th July 2023.
- Notification of appeal hearing date – At least 10 school days before the appeal hearing.
- Deadline for the Admission Authority to submit their case papers to the Clerk to the Independent Appeals Panel – At least 9 working days before the date of the appeal hearing.

- Clerk to send appeal papers to Appellants, Panel and the Admission Authority – At least 7 working days before the date of the appeal hearing.
- Deadline to submit additional information to the clerk to the Independent Appeal Panel – At least 3 days prior to your appeal date.
- Decision Letter sent to appellants and Admission Authority within 5 school days of the decision being made.

In Year Appeals

- Deadline for Receipt of an In Year Admission Appeal Form – appeals can be submitted within the academic year for which the in-year application had been submitted.
- In Year Appeals will be held within 30 school days of the appeal being lodged.
- Notification of Appeal Hearing date – At least 10 school days before the appeal hearing.
- Deadline for the Admission Authority to submit their case papers to the clerk to the Independent Appeals Panel – At least 9 working days before the date of the appeal hearing.
- Clerk to send appeal papers to Appellants, Panel and the Admission Authority – At least 7 working days before the date of the appeal hearing.
- Deadline to submit additional information to the Clerk to the Independent Appeal panel – At least 3 days prior to your appeal date.
- Decision Letter sent to appellants and Admission Authority within 5 school days of the decision being made (usually within one school day of the decision being made).