



Home School Family Worker

Pay Scale: Band 8, SCP 19-23 (£15,621 – £16,777 actual salary)

Hours: 20 hours per week, term time only plus training days

Contract: Permanent **Start Date:** 1st September 2026

Email: admin@westpark.lingfieldtrust.org.uk **Tel:** 01325 380792

Are you committed to inclusion through helping children access education; providing support and removing barriers to enable pupils and their families to thrive?

Have you a proven track record of improving outcomes for children and families through support and signposting?

Have you worked directly with families, unpicking barriers and coordinating Early Help pathways?

Can you demonstrate the impact you have had on safeguarding through improving attendance and punctuality by creating a sense of belonging and proactive use of attendance systems?

If this sounds like you, we encourage you to apply.

Job role

Attendance and safeguarding

- Treat attendance as safeguarding and work closely with the DSL and multi- agency partners
- Implement the Inclusive Attendance model to create a whole school culture around attendance
- Producing clear, actionable analysis to improve overall attendance and reduce persistent and server absence

Family Support and Early Help

- Lead on Early Help meetings
- Be part of the safeguarding team and be able to offer support and mentoring to parents and staff when dealing with safeguarding concerns
- Attend safeguarding reviews

Inclusion and SEND

- Monitor the progress of vulnerable groups including disadvantaged, looked after and SEN and ensure that reasonable adjustments and information



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Principal: Mrs S Hirst

West Park Academy, Alderman Leach Drive, Darlington, Co Durham DL2 2GF Tel: 01325 380792 Email: admin@westpark.lingfieldtrust.org.uk

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Policy and compliance

- Maintain and contribute to professional records and reporting arrangements
- Have an excellent knowledge of statutory compliance around safeguarding and attendance

Who we are looking for

- Someone who is positive, calm, organized and resilient
- Someone who can build trust with families
- Someone who puts children at the heart of their decision making

What we can offer

A supportive and friendly community

Opportunities to work in partnership with others across the Trust

For more information please contact: Mrs Thirlway HR & Office Manager on 01325 380792

Closing Date: 12 noon 12th June 2026

Shortlisting and Interview: w/c 22nd June 2026

The post will be based in Westpark Academy however; the Trust reserves the right to require you to work at other schools within the Trust. As part of Lingfield Education Trust, there are exciting opportunities to work across the Trust and for career progression.

Application packs are available on the school website. All completed application packs must be returned directly to the school via email to the HR & Office Manager at admin@westpark.lingfieldtrust.org.uk Visits to the school are encouraged.



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